

CHARTER TRUSTEES OF BEXHILL

MINUTES OF THE MEETING HELD AT THE TOWN HALL, BEXHILL ON WEDNESDAY 14th June 2017

Present: Cllr T Graham - Town Mayor
Cllr A Azad - Deputy Town Mayor
Councillors: J Carroll, P Douart S Elford
Mrs B George, I Hollidge,
Mrs J Hughes, B Kentfield, M Kenward
Mrs J Potts and M Watson

In attendance T Cox Clerk
A Manoukian Mace Bearer

The Mayor opened the meeting with prayers, referring to the many troubles and conflicts in the UK, USA and elsewhere.

1. **APOLOGIES FOR ABSENCE** – Councillors, R Carroll, C Clarke, Mrs Earl-Williams, S Earl Mrs G Johnson and D Oliver
2. **MINUTES OF MEETING MARCH 8TH 2017** – were duly approved and signed by the Mayor with one correction. (Bottom of page 1 2016/17 should read 2017/18)

Matters arising The Clerk confirmed that he had not purchased a dedicated laptop or progressed the website as there were a number of underlying administrative issues of resources and staffing that could better be dealt with at the Budget meeting in October. **AGREED**

3. **ACCOUNTS FOR YEAR ENDING 31st MARCH 2017.** These had been prepared by the Clerk and internally audited by Mr David Froude which subject to the approval of the meeting is to be sent to the External Auditors and posted on RDC notice boards.
The Clerk commended the detailed inspection of his office and accounts by Mr Froude and drew attention to his report outlining the various significant additional expenses over the year as a result of the “external” administrative arrangements and the purchase of a new Honours Board and sign-writing. He also presented an end of year Balance sheet prepared by Mr Froude.
 - a) The meeting noted the Annual Governance Statement as contained in Section 1 of the Accounts. **Proposed by Councillor Kentfield, seconded by Councillor Elford APPROVED**
 - b) The meeting had been circulated the supporting working financial papers and noted and **APPROVED** the Accounting Statements in Section 2 and the Internal Inspection report and the Balance sheet. **Proposed by Councillor Elford Seconded by Councillor Kentfield that the accounts should be approved. APPROVED** The Mayor and Clerk as Treasurer then signed the Accounts.

The inspection drew attention to the valuable Mayoral Insignia and Councillor Kenward was concerned that our property should be protected from unauthorised removal from its glass cabinets, strong room or other places of storage and display.

The Clerk gave some details of the 2016 Inventory made by Mr Stevens and himself and undertook to write to RDC to establish and clarify out instruction that nothing was to be moved without our knowledge and consent..

4 MAYOR'S ANNOUNCEMENTS AND ENGAGEMENTS

The Mayor said that his year had started well and he had enjoyed an excellent afternoon at the Bexhill Hospital Fete. He looked forward to a busy Summer of engagements and referred once again to his forthcoming Civic Service in September.

5 Clerk's report

A report outlining the working arrangements of the past year had been issued. There had been no meetings to date between the Mayor and the Clerk at the wish of the Mayor. The Clerk said there were difficulties as the Mayor now wished to take over a number of engagements that had needed to be assigned to the Deputy Mayor.

The Mayor became unwell and left the meeting.

The Deputy Mayor took the Chair

Given the poor health of the Mayor it was decided advice should be taken by the Trustees and the Clerk and that that the Deputy Mayor should undertake all engagements for the time being. It was understood that a further additional meeting would be called as soon as there was a clear way forward.

All remaining issues were held over

The Deputy Mayor declared the meeting closed at 6.22pm.

Town Mayor

Date