

CHARTER TRUSTEES OF BEXHILL

MINUTES OF THE ADDITIONAL-ORDINARY MEETING HELD AT THE TOWN HALL, BEXHILL ON MONDAY 18th SEPTEMBER 2017 at 6pm.

Present:

Cllr T Graham	- Town Mayor
Cllr A Azad	- Deputy Town Mayor
Councillors:	- C Clarke P Douart Mrs D Earl-Williams S Earl Mrs B George, I Hollidge, Mrs J Hughes B Kentfield M Kenward Mrs J Potts and M Watson

In attendance

Revd. D Reynish	Mayor's Chaplain
T Cox	Clerk
A Manoukian	Mace Bearer

PRAYERS Fr David Reynish opened the meeting with prayers

The Mayor welcomed all present.

1 Apologies for absence - Councillor S. Elford

2 THE Minutes of the 29th JUNE 2017.

These were APPROVED and signed as a correct record of the meeting by the Mayor.
There were no matters arising.

3 To confirm the arrangements for forthcoming Mayor's engagements

The Clerk reported that all engagements during recent weeks had been met by the Deputy Mayor and past Mayors to whom thanks were due. He welcomed the Mayor's return. The Mayor and Deputy had met prior to this meeting and good arrangements had been made for the Mayor and the Deputy Mayor to fulfil all forthcoming engagements.

4 Procedural guidance for the activities of the charter Trustees.

The Clerk had sent Trustees the results of his enquiries with SSALC and The Association of Charter Trustees. These had not revealed any models that would be relevant to the Charter Trustees as they were based on the complex working procedures for local councils and would impose an unnecessarily weighty level of formal procedure on our meetings. With regard to the conduct of Charter Trustees the meeting concluded that the Code of Conduct of Rother Councillors offered sufficient guidance to councillors in all aspects of public office. The meeting were of the opinion that there was sufficient checks and balances, should these be required available to the Trustees within their present meetings. No further action.

5 The Bexhill Community Governance Review Body

The Charter Trustees had received an invitation to respond to the latest options for Bexhill governance outlined by the Review Body. The meeting decided that they did not wish to give a collective response at this stage. The Clerk will advise the Review Body correspondent accordingly.

6 Administration services for the Charter Trustees- a review.

The Clerk had requested a small working group to meet with him to review the administrative arrangements put in place eighteen months ago following the withdrawal of services by Rother District Council. The meeting agreed that this might be helpful and Councillors Azad, Earl, Mrs Hughes and Maynard offered to form a group reporting to the October Charter Trustees meeting. **Agreed.**

7) Any other business

- a) The Mayor and Fr David confirmed that the Mayor's Civic Service will take place on October 29th at St Peters Parish Church at 9.45am. The invitations will be principally "local".
- b) The Clerk reported that our 2016/2017 accounts had been returned signed without comment by the external auditors PKF. This is welcomed. Notices have been publicly displayed.
- c) The Clerk was pleased to report that the RDC technical department had offered to run and maintain the Charter Trustees website. This is good news and the Clerk will progress the content to RDC.

8) Date of next meeting.

Wednesday 25th October 2017 at 5.30pm in the Council Chamber.

The Mayor closed the meeting at 6.38pm.

SIGNED..... DATE.....