

CHARTER TRUSTEES OF BEXHILL

MINUTES OF THE MEETING HELD AT THE TOWN HALL, BEXHILL ON WEDNESDAY 13 JUNE 2018

Present: Cllr A Azad - Chair
Cllr I Hollidge - Deputy Mayor
Councillors: - C Clark, Mrs J Hughes,
B.Kentfield M Kenward,
Mrs J Potts, M Watson

Opening Prayers led by Rev David Reynish

- 1 **APOLOGIES FOR ABSENCE** – Cllr Mrs G Wheeler, Cllr Mrs B Hollingsworth, Cllr D Oliver, Cllr R Carroll, Cllr J Carroll, Cllr S Elford, Cllr S Earl, Cllr Mrs Earl-Williams, Cllr P Douart
- 2 **MINUTES OF THE ANNUAL GENERAL MEETING** held on the 23RD May 2018 were duly signed as a correct record of the proceedings. Proposed by Cllr Kenward and seconded by Cllr Mrs Hughes.
- 3 **APPROVAL OF THE ACCOUNTS** were presented and it was agreed that the Mayor be authorised to sign the balance sheet and the annual return to the Auditors. Proposed by Cllr Kentfield and seconded by Cllr Kenward

That an honorarium of £75 be paid to Mr D Froude for carrying out the work of an independent assessor of the accounts. Proposed by Cllr Watson and seconded by Cllr Mrs Potts.

That Mr D Froude would be retained as the independent assessor for the accounts for 2018/19. Proposed by Cllr Mrs Hughes and seconded by Cllr Kentfield

- 4 **MAYOR'S COMMUNICATIONS** - the Mayor thanked the Charter Trustees for the support they provided during the Annual General Meeting and for electing him to the position of Mayor. The Mayor informed the Trustees that:
 - (i) his Civic Service would be held at St Peters Church, Bexhill on Sunday 30 September 2018 at 9.45 am;
 - (ii) he would be holding a number of fundraising events for his nominated charities over the coming months as asked for the Charter Trustees support in his endeavours.
 - (iii) he had attended a number of events in Bexhill and Sussex in the few short weeks he had been Mayor and that the remaining summer months are already looking very busy with functions.

5. REPORT OF THE CLERK

I. SIGNATORIES ON THE BANK ACCOUNT

To enable the bank account to be updated with new signatory details the clerk recommended the following amendments to the bank mandate with immediate effect;

Cllr B Kentfield - Charter Trustee - to remain as existing signatory
Mr A Manoukian – Mace Bearer - to remain as existing signatory
Mrs L Hayward-Bartlett – Clerk to the Trustees - is added as a signatory
and
Mr Tony Cox to be removed from the account as a signatory.

The changes were agreed, proposed by Cllr Kenward and seconded by Cllr Mrs Hughes.

II. Bank Accounts - the Clerk provided details of the current available funds;

Savings Account: £ 4,018.00

Current Account: £11,286.50 less outstanding creditors of £3,763.93 which includes £2400.00 for charity donations and costs of the Annual General meeting.

6. **ANY OTHER BUSINESS** – Cllr Kenward asked for all Trustees to be reminded that any queries on protocols relating to the Charter Trustees should be directed to the Clerk in the first instance and not be circulated via email to all.
7. **DATE OF NEXT MEETING** – Wednesday 24 October 2015 at 5.30 pm.
8. The Mayor thanked everyone for their attendance and closed the meeting at 5.50 p.m.

.....
Town Mayor

.....
Date: